



Main Event DJ & Entertainment
 Professional / Experienced / Insured / Servicing Any Occasion
 630.363.2702 maineventdiscjockey.com

Service Agreement & Contract

Client(s)	
Phone:	
Email:	
Event Planner / Designated POC:	
EP / POC Phone and Email:	
Event Date:	
Event Type:	
Service Time Frame:	

Service(s) Description and Associated Costs:	
Total Cost:	
Deposit / Retainer-Fee:	
Balance and Due Date:	
Payment Types Accepted: (for Deposit and Balance)	

Event Location - Venue / Address:	
Specifics of Set-Up Area/Room:	
Other Special Instructions:	

Servicing DJ and Phone #:	
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Main Event DJ Authorized Signature:	
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Client(s) Signature: *must be your full, legal and discernable signature	
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Date of Contract:	
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*SIGN and EMAIL this form back to:	
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Business Address:	
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SERVICE AGREEMENT TERMS

(1) The terms and conditions listed above and below are agreed upon between Main Event DJ, its affiliates and the receiver(s) of services ("clients") as legal and binding contract. This agreement represents all obligations of both the service provider and the client(s). (2) Main Event DJ will not be liable for compliance with this contract if failure to render service is due to uncontrollable or threatening circumstances to include but not limited to, acts of nature, sabotage, unsafe environments, dangerous, threatening or belligerent conduct of any persons present at the event, theft of equipment, failure of transportation or equipment that has been and will be well maintained and checked for service readiness, or lack of adequate power source for DJ set-up(s). (3) Should the primary service provider become unable to provide service at stated event(s) due to illness, injury, emergency or other debilitating circumstances either prior to or at stated event(s), reasonable and prudent action will be taken by Main Event DJ to provide another qualified service representative as soon as possible to deliver service as contracted for the agreed upon fee. If a replacement is not able to be provided, a full refund (less the deposit amount) will be issued within 2 weeks to the client(s). In this circumstance, Main Event DJ's liability to client(s) shall be exclusively limited to the "Total Cost" as stated above (less the deposit amount) and will not be held liable for any direct or indirect consequential expenses arising from the inability to fulfill the contract. (4) Main Event DJ will not be held responsible for loss or damage of any property or for any kind of personal injury at stated events(s) or as a result of service during the event(s) or any time thereafter and will be held harmless from any and all liability by the contracting clients, if any of these afore mentioned conditions are of no fault of Main Event DJ. (5) Adequate professional liability insurance is and will be maintained by Main Event DJ to protect the venue from any loss or damage due to any fault of Main Event DJ. (6) Any loss, damage, or injury to Main Event DJ's associates, equipment, vehicle or other property that is caused by the actions or negligence of the client(s) or any of their guests, whether intentional or not, will be fully reimbursed for, by the client(s) to fairly compensate, repair, replace or otherwise cover expenses incurred by Main Event DJ. For example, absolutely NO "mic-drops" are allowed and should this occur by client(s), any of their guests or other service providers, a full microphone replacement cost of \$350 would be charged to the client(s). By signing above, client(s) fully agree to this reimbursement policy should any of the afore mentioned circumstances occur. (7) Full payment of agreed upon "Total Cost" as stated above, must be paid in full by one week prior to the event(s) for which service is to be provided. (8) Any and all payments made are non-refundable unless otherwise deemed appropriate by Main Event DJ. Such possible refund scenarios and that would require proof, might include: cancellation of the event due to death, military call to duty, serious accident or illness and hospitalization). (9) If client(s) wish to cancel services, he/she must give Main Event DJ at least 30 days notice. Any cancellation after that point will result in the full balance due, payable immediately, as the day has already been reserved for the client(s) negating other business opportunities. (10) Main Event DJ reserves the right to capture appropriate and respectful pictures and/or video at contracted event(s) for the purpose of marketing and promoting its business, through any source. By signing above, client(s) give their consent to use their images, as captured by Main Event DJ for these purposes. (11) Main Event DJ requires a minimum of 120 minutes for load-in/set-up time and a minimum of 60 minutes for break-down/load-out time. Client(s) agree to make arrangements with the venue or event location authority to allow for this time and access. If the venue does not allow for this amount of time, specific arrangements must be made and agreed upon by Main Event DJ, the venue and the client(s) at least one week prior to the event(s). (12) If Main Event DJ is asked by the client(s) or required for any reason to extend service time for more than 30 minutes past the contracted end time, as stated above, additional charges at the rate of \$50 per 30 minutes will apply.